

## Electronic Acquisition

The mission of the Electronic Business Team at Headquarters Marine Corps is to implement and oversee Paperless Acquisition Initiatives throughout the Marine Corps. In accomplishing this mission, the Marine Corps has fully adopted a number of electronic business systems in direct support of the DoD Enterprise-Level Business Architecture. By utilizing DoD enterprise solutions, the Marine Corps is better able to communicate and share information, leverage expertise, and share lessons learned across Government agencies. The following DoD electronic business systems have been fully embraced by the Marine Corps:

- **Standard Procurement System (SPS)**  
A contract writing system that standardizes the procurement process from receipt of a purchase request from PR Builder through contract closeout. SPS contains the necessary framework for issuing solicitations, awarding contracts, reporting contract actions, and all functionality associated with cradle-to-grave contracting
- **Wide Area Workflow-Receipt and Acceptance (WAWF-RA)**  
A web-based system for electronic invoicing, receipt and acceptance. WAWF creates a virtual folder to combine the three documents—contract, invoice, and receiving report—required to pay a vendor
- **Electronic Document Access-Next Generation (EDA-NG)**  
An electronic document management tool that facilitates information sharing among DoD communities by providing access to official documents, including contracts and modifications.

In addition to DoD Enterprise-Level Business Initiatives, the Marine Corps has sought out internal opportunities to further Acquisition Technology and Growth. These initiatives include:

- **Purchase Request Builder (PR Builder)**  
A web-based purchase request tool that interfaces with the Marine Corps Financial System-SABRS and the Marine Corps Contract Writing System-SPS. PR Builder provides functionality for creating, routing, reviewing, and approving purchase requests, funding documents, and purchase request modifications.
- **SeaPort**  
The Marine Corps is currently implementing SeaPort throughout the field. SeaPort is an electronic procurement tool for acquiring a vast array of services, including Engineering, Technical, Programmatic and Financial services. Like SPS, SeaPort provides the functionality to standardize the procurement process from initiation of requirement through award
- **Contract Management Process Guide (CMPG)**  
A web-based repository of guidance, checklists, procedures, and regulations that provides the tools and resources to streamline the procurement process and assist the Marine Corps' Regional Contracting Offices in making intelligent procurement decisions.

DoD Business Enterprise-Level Solutions, together with Marine Corps-unique Electronic Business System Initiatives, support the mission of the DoD, which is a true end-to-end electronic procurement process.